



635 St. Louis Street
Springfield, MO 65806
Phone: 417-522-EXPO
Fax: 417-864-3077
Email: taylor.karhoff@jqh.com

Method of Payment Must Accompany Your Order

Name of Show: Lake Like Expo 2017

Company Name: Lake Life Expo, LLC

email:info@lakelifexpo.com

Contact Name: Bob Cox 417.338.2828 Brian Wright 913.484.7861

ELECTRICAL: All connections to building power must be done by Expo Center Electricians. They are responsible for assembling, installing and dismantling any equipment that uses electricity as a source of power and draws that power from the building's electrical system. If you require electrical service to your booth(s), please refer to the order **form attached.**

We offer the following electrical services

<u>VOLTAGES</u>	<u>AMPS RANGE</u>	<u>PHASE</u>
120 Volts	15-20	Single
208 Volts	20-60	Single and Three
480 Volts	277-480	Three

Only ONE Piece of equipment may be connected to ONE electrical service.

All electrical wiring and equipment installed at the Springfield Expo Center must comply with the City of Springfield Electrical Code. Our electricians reserve the right to refuse connections where wiring constitutes a safety hazard or does not meet the City Code.

If a client is found in non-compliance of the Code, we may be able to correct the fault and restore the booth to Code. This will be done on a time and materials basis at the exhibitor's expense

Code requires that electrical circuits not be loaded beyond 80 percent of their rated ampacity.

All 120-volt cords and cables must be 3-wire grounded. All larger cables must contain a ground wire also. 2-wire fixtures and electrical cords are not allowed.

Spring clamp light fixtures are not allowed.

Electrical wiring or equipment such as lights or cords may not be attached to booth dividers or curtains.

When ordering, pay particular attention to the **DEADLINE DATE.** You may order services after the deadline date, however the services will be billed at a higher rate. Please note to two pricing titles, "Advance" and "Floor". The ADVANCE rates apply when your COMPLETE ORDER AND PAYMENT are received by us on or before the deadline date. The FLOOR rate applies to all orders received after the deadline date (Late Order), orders received before the deadline date without full payment (Partial Order), and all orders placed or changed on site (On-Site Order). To save money and help us to plan effectively, place your order by the deadline date.

**DEADLINE FOR ADVANCE ORDER PRICING IS
January 23, 2017**



635 St. Louis Street
 Springfield, MO 65806
 Phone: 417-522-EXPO
 Fax: 417-864-3077
 Taylor.karhoff@jqh.com

Method Of Payment Must Accompany Your Order

ELECTRICAL SERVICES ORDER FORM

Name of Show: Lake Life Expo 2017

Company Name: Lake Life Expo, LLC

Contact Name: Bob Cox 417.338.2828 Brian Wright 417.213.3004

ELECTRICAL SERVICES

We offer the following electrical services. Rates include labor

<u>VOLTAGES</u>	<u>AMPS RANGE</u>	<u>PHASE</u>
120 Volts	15-20	Single
208 Volts	20-60	Single and Three
480 Volts	277-480	Three

120 Volt Electric Service Connections (15-20 Amps) Single Phase

QTY	DESCRIPTION	Advance Rate (on or before 01/23/17)	Floor Rate (after 01/23/17)	Amount Due
	Outlet (1-20 amps)	\$50.00	\$75.00	
TOTAL DUE				\$

ELECTRICAL SUPPLIES

QTY	DESCRIPTION	Advance Rate (on or before 01/23/17)	Floor Rate (after 01/23/17)	Amount Due
	Surge Protector (6 outlets)	\$35.00	\$50.00	
	Extension Cord – 25 feet	\$35.00	\$50.00	
	Extension Cord – 50- feet	\$45.00	\$60.00	
	Extension Cord – 100 feet	\$55.00	\$70.00	
TOTAL DUE				\$

ELECTRICAL SERVICES (continued)

208 Volts Electric Service Connections (20-60) Amps Single Phase

QTY	DESCRIPTION	Advance Rate (on or before 01/23/17)	Floor Rate (after 01/23/17)	Amount Due
	20 Amp	\$100.00	\$150.00	
	30 Amp	\$125.00	\$175.00	
	40 Amp	\$150.00	\$200.00	
	50 Amp	\$200.00	\$300.00	
	60 Amp	\$200.00	\$400.00	
TOTAL DUE				\$

208 Volts Electric Service Connections (20-60) Amps Three Phase

QTY	DESCRIPTION	Advance Rate (on or before 01/23/17)	Floor Rate (after 01/23/17)	Amount Due
	20 Amp	\$150.00	\$200.00	
	30 Amp	\$200.00	\$400.00	
	40 Amp	\$250.00	\$500.00	
	50 Amp	\$300.00	\$600.00	
	60 Amp	\$400.00	\$800.00	
TOTAL DUE				\$

Please call if 480 service is required

Payment Method

Check or Money Order Enclosed

All orders must include valid credit card number

Visa MasterCard AMEX

CREDIT CARD NUMBER (do not leave spaces between numbers)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

I also authorize charging any unpaid balance to my credit card

Credit Card Expiration – Date must be valid throughout the event date _____

CREDIT CARD HOLDER SIGNATURE NAME AS IT APPEARS ON CREDIT CARD DATE

Please make checks payable to Springfield Exposition Center

Return your order form to:
333 John Q. Hammons Parkway
Springfield, MO 65806
ATTENTION: CONVENTION SERVICES
OR BY FAX TO: 417-864-3077
OR BY EMAIL TO: taylor.karhoff@jqh.com

In order to manager the power load in each row of the exhibit hall, it would be greatly appreciated if you can provide a brief description of what you will be plugging in at your booth.
